



Position: Business Intelligence Summer Intern
Legal Entity: VanEck Securities Corporation
Business Unit(s): US Distribution
Location: New York, NY
Department: Business Intelligence Team
Reporting to: Head of Client Business Intelligence
FLSA Status (us Staff only): Non-Exempt Full Time Summer

VanEck is a privately held global asset management firm founded in 1955. We develop forward-looking, intelligently designed, active and ETF strategies that strengthen long-term portfolios. We will provide qualified individuals with outstanding education and growth opportunities. If you are a high-energy individual with a strong work ethic, excellent team skills, and outstanding communication skills, we would like to speak with you.

VanEck's Summer Intern Program includes exposure across the firm through educational, mentorship, and networking events. As an Intern, you will also be exposed to the firm's senior management, gain an understanding of the financial services industry and learn critical business skills. Our internship program will build more than just your resume — it will challenge your knowledge, build your network and drive your career path. Our program spans 10 weeks and typically runs from June 2 – August 8. If you are looking to gain valuable hands-on experience while working with talented individuals, apply now!

Essential Duties and Responsibilities:

Includes the following, other duties may be assigned as needed:

- Assist the Business Intelligence Team in maintaining, managing and enhancing client data integrity
- Work with sales teams to develop / create reports and dashboards (data visualizations) for the sales team
- Produce analytics to generate actionable insights (analytics) for sales leadership and team members
- Conduct research on potential new functionality and enhancements to the Salesforce.com (CRM) platform
- Compile and manage various data source/inputs for reporting
- Assist team in responding to sales related inquiries

Qualifications

- Proficiency in working in excel and managing data is a plus
- Familiarity with data visualization tools (power BI, Tableau) is a plus
- Strong verbal and written communication skills
- High attention to detail and excellent analytical skills
- Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions
- A working knowledge of Internet, Microsoft suite
- Roll up your sleeve work ethic
- Professional demeanor

Education and/or Experience

- Currently entering junior level (3rd year) or beyond within a 4-year college program
- Some experience within a corporate environment is helpful but not required

Competencies

To perform successfully and gain the most from this internship, an individual should demonstrate the following competencies:

- Professional demeanor
- Capacity for learning new procedures/ideas
- Motivation
- Enthusiasm

Language Skills

- Ability to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the organization.

Compensation:

- The maximum hourly rate for this position is \$25 an hour

VanEck is committed to treating all applicants and employees fairly and to providing equal opportunity in compliance with applicable federal, state and local laws. VanEck does not and will not discriminate against any employee or applicant for employment on the basis of race, religion, ancestry, color, gender, gender identity, pregnancy, age, physical or mental disability, national origin, marital status, sexual orientation, citizenship status, covered-veteran or military status, genetic information, and/or any other factor protected by law.

In order to be considered for this position, please submit resume with the subject line Business Intelligence Analyst to internships@vaneck.com.